

Pay Advice – Reconciliation Statement

Employee No.	Employee Name	Process Date	NI Number	Tax Period	Periods Covered
000000	TEST Payslip	06/02/2025	JG871107D	Week 44	1

Company Receipts (A)	1	Week End Date	Units	Rate	Amount
Hourly Rate		06/02/2025	40	£16.00	2 £640.00
Total:					£640.00

Company Costs (B)	Amount
3 Margin	£15.00
Holiday Pay	£59.93
4 Employer NI	£44.37
Employer Pension Contribution	£11.30
5 Apprenticeship Levy	£2.48
Holiday Employment cost	£10.37
Total:	£143.45

Breakdown	Amount
Gross	£496.55
Holidays taken this period	£0.00
Total Gross Pay	£496.55

Holiday Pay Entitlement	Amount
Brought forward	£0.00
Accrued this period	£59.93
Taken this period	£0.00
Carried forward	£59.93
Employment Balance	£10.37

Expenses Breakdown

Expenses Incurred	Units	Rate	Amount
Total:			£0.00

Expenses	Amount
Brought forward	£0.00
Claimed this period	£0.00
Taken this period	£0.00
Carried Forward	£0.00

Comments
1) Work information taken from your Timesheet
2) This is the amount we invoice to your agency/end client made up of your agreed contract rate
3) Our margin is the deduction we make from your Timesheet income to cover our costs
4) Employers NI contribution is paid to the HMRC
5) The apprenticeship Levy is paid to the HMRC

Assumptions:

- No other income
- Tax Code 1257L
- 52 week year
- Standard 12.07% (5.6 weeks) Holiday
- Employers Pension contribution (after 12 weeks) 3%



Pay Advice - Umbrella PAYE
Payslip Core Finance Management

Employee No.	Employee Name	Process Date	NI Number	Tax Period	Periods Covered
000000	TEST Payslip	06/02/2025	JG871107D	Week 44	1

Payments	Units	Rate	Amount	Deductions	Amount
Salary Paid	40	£11.44	£457.60	3) Tax	£47.00
Bonus/Commission Paid	1	£38.95	2) £38.95	4) NI Contribution	£20.36
				Pension Contribution	£18.83

Employee
TEST Payslip
Dummy Address 1
Dummy Town
Dummy County
Dummy Postal Code

Payments this period	
Total Gross Pay	£496.55
Gross for Tax	£477.72
Gross for NI	£496.55
Total deductions	£86.19
Employer NI	£44.37
Tax Code	1257L
Payment Method	Faster Payment
Tax Basis	Week 1/ Month 1
Hours in period	40
Pay Frequency	Weekly

Year to Date	
Gross for Tax	£477.72
Gross for NI	£496.55
Tax Deducted	£47.00
Employee NI	£20.36
Employer NI	£44.37

5) NET Pay
£410.36

Comments

1) **Salary Paid - Units:** The number of hours worked or units earned for the salary period

2) **Salary Paid - Amount:** The total amount paid for the specified units

3) **Tax:** The amount deducted for income tax based on earnings and tax code

4) **NI Contribution:** The employees National Insurance contribution for the period

5) **Net Pay:** The final take home pay after all deductions have been applied

Assumptions:

- No other income
- Tax Code 1257L
- 52 week year
- Standard 12.07% (5.6 weeks) Holiday
- Employers Pension contribution (after 12 weeks) 5%